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APPLICATION NUMBER

FILING/RECEIPT DATE

FIRST NAMED APPLICANT

ATTORNEY DOCKET NUMBER

09/964,857

09/28/2001

John S. Hendricks

3960.D19

Dorsey and Whitney LLP Suite 400 South 1001 Pennsylvania Avenue NW Washington, DC 20004



CONFIRMATION NO. 3260
FORMALITIES LETTER
OC0000000006912111

Date Mailed: 08/23/2002

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

08/28/2002 MBIZUNES 00000089 041425

09964857

FILED UNDER 37 CFR 1.53(b)

01 FC:101 02 FE:105

30.00 CH

740.00 OP 100.00 OP

Filing Date Granted

Items Required To Avoid Abandonment:

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
 Applicant must submit \$ 710 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(I) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

Items Required To Avoid Processing Delays:

The item(s) indicated below are also required and should be submitted with any reply to this notice to avoid further processing delays.

SUMMARY OF FEES DUE:

Total additional fee(s) required for this application is \$840 for a Large Entity

A copy of this notice <u>MUST</u> be returned with the reply.

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

Attorney Docket No.: 3960.D19

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

pplicants:

John S. HENDRICKS

Examiner: n/a

Serial No.:

09/964,857

Art Unit: 2611

Filed:

September 28, 2001

Title:

ELECTRONIC BOOK SELECTION AND DELIVERY SYSTEM

DOWNLOADING TEXT FROM A PORTABLE STORAGE MEDIUM

Box Missing Parts

Commissioner for Patents Washington, D.C. 20231

RESPONSE TO NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION UNDER 37 CFR 1.53(b)

Sir:

In response to the Notice To File Missing Parts dated August 23, 2002, please find enclosed the following:

- Late filing fee surcharge of \$130.00 in compliance with 37 CFR 1.16(I)
- Filing Fee \$710.00
- Copy of Notice To File Missing Parts Of Nonprovisional Application
- Substitute drawings in compliance with 37 CFR 1.84
- Check in the amount of \$840.00

The Commissioner is hereby authorized to charge any excess or insufficiency to Deposit Account No. 04-1425 in connection with this communication. A duplicate copy of this letter is transmitted for that purpose.

Respectfully submitted,

Date: August 26, 2002

John K. Harrop, Reg. No.: 41/817

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